STRENGTHENING THE COMMUNITY

A PROGRAM GUIDE
TO THE MINISTRY OF
MUNICIPAL AFFAIRS, RECREATION
AND CULTURE

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INTRODUCTION

Independent, vital communities are the strength of British Columbia and it's the job of the Ministry of Municipal Affairs, Recreation and Culture to support them.

Most people are familiar with just one aspect of our mandate. Municipal administrators, for example, deal with the Ministry every day but may be unaware that

we support many of the recreation and culture programs in their communities. Electrical contractors are well aware of our role in maintaining safety standards but may be surprised that we also support road and sewer construction in their home towns.

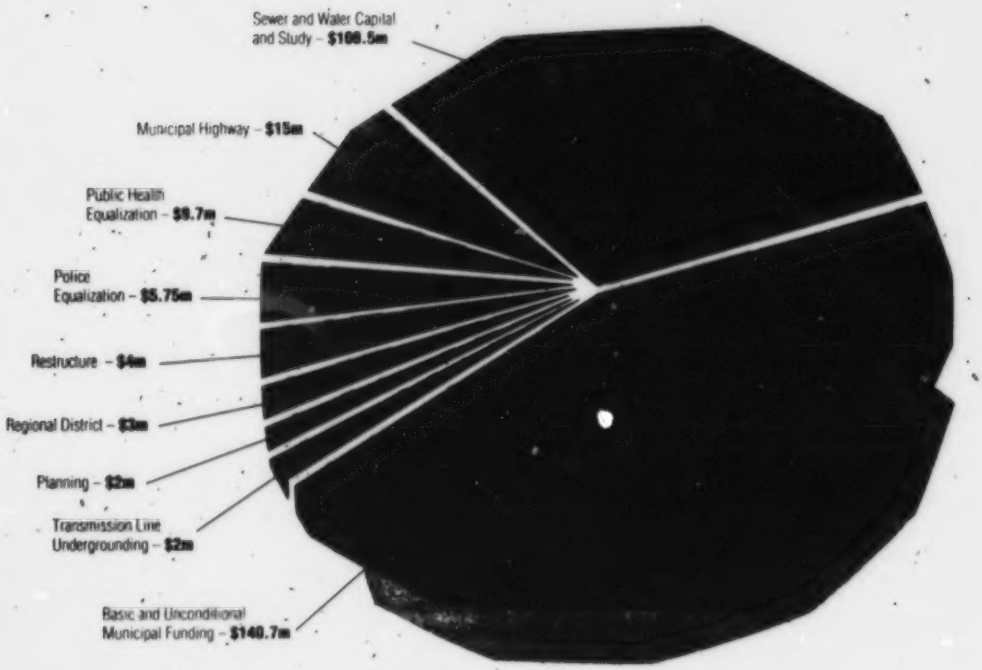
The Ministry does most of its work behind the scenes, in support of locally autonomous groups. We provide them with funding, advice and other assistance – to help them define and achieve their goals. We also represent the interests of individual communities at inter-ministry committee tables within the provincial government in Victoria.

Our commitment to local government, recreation, heritage and cultural organizations is backed by almost 350 million dollars in annual transfer payments and grants. Nearly every dollar is spent according to decisions made locally. The money is spent locally as well, creating employment, improving community amenities and providing services.

Under the 1990/91 Revenue Sharing Program alone, the Ministry of Municipal Affairs, Recreation and Culture provided approximately $289 million to 150 municipalities and 29 regional districts throughout the province. The money was used in a number of important ways including sewer and water systems, public health and police services,

and municipal highway construction. This program affects virtually every one of British Columbia's 3 million people.

REVENUE SHARING GRANTS TO LOCAL GOVERNMENT (1990/91)


Sewer and Water Capital and Study – $108.5m
Municipal Highway – $15m
Public Health Equalization – $9.7m
Police Equalization – $5.75m
Restructure – $4m
Regional District – $3m
Planning – $2m
Transmission Line Undergrounding – $2m
Basic and Unconditional Municipal Funding – $140.7m

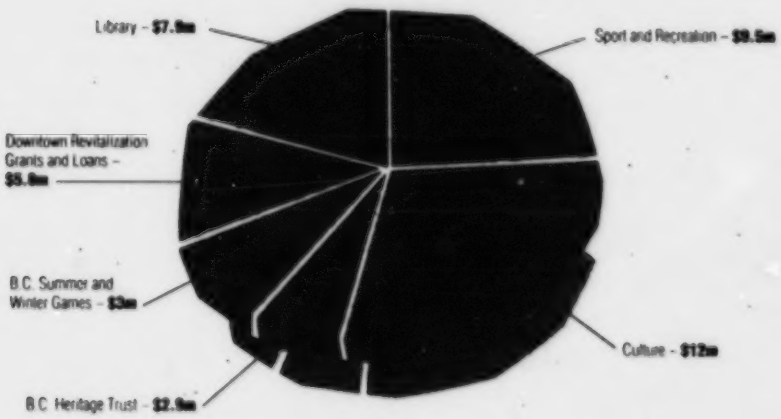
The Library Services Branch provided grants totalling approximately 87.9 million in 1990/91 which included 87.2 million in operating grants to B.C.'s 82 public libraries. More than 97 per cent of the province's population has access to library services by way of the 291 outlets across the province which receive funding from the ministry.

The B.C. Heritage Trust awarded grants totalling 82.9 million throughout the province in the 1990/91 fiscal year in support of heritage restoration and awareness projects.

The Sport and Recreation Division provided grants totalling 89.5 million in the same

year. This funded 320 community recreation commissions, 100 sport and recreation organizations representing over 700,000 athletes, and 900 individual athletes. The division also funded the B.C. Seniors Games and the Northern B.C. Winter Games, which attracted 1,000 and 3,500 participants respectively. An additional 83 million in funding, over and above the 89.5 million, went to the B.C. Summer and Winter Games, which brought over 7,500 athletes to two different communities with resulting spin-off benefits for the local economy.

GRANTS TO COMMUNITY ORGANIZATIONS


Library - $7.9m
Sport and Recreation - $9.5m
Downtown Revitalization Grants and Loans - $5.8m
B.C. Summer and Winter Games - $3m
Culture - $12m
B.C. Heritage Trust - $2.9m

The Cultural Services Branch provided more than 1000 grants totalling $12 million in the 1990/91 fiscal year. Grants were distributed to recipients throughout the province. The branch also supports community arts councils and the B.C. Festival of the Arts which serve roughly 2.8 million people throughout the province.

In 1990, the Downtown Revitalization Program disbursed $5.8 million in grants and loans to more than 50 B.C. communities. The program annually creates about 250 jobs across the province directly related to planning and construction. It also helps communities outside the lower mainland to attract business investment.

SELF-DETERMINATION, SECURITY, AND QUALITY OF LIFE

These are the fundamental requirements of a strong community. British Columbia's way of life is largely the result of individuals freely determining their own direction within secure communities which foster personal and cultural development.

Self-determination, Security, and Quality of Life are the cohesive elements which knit together the community fabric, making it strong and resilient. They are the primary concerns of the Ministry of Municipal Affairs, Recreation and Culture.

You may not see 'Ministry of Municipal Affairs, Recreation and Culture' stamped prominently on the activities and services we stand behind. However, as you will see from the following description of the ministry's activities, our programs apply to the entire spectrum of community life in British Columbia.

These programs are designed to ensure that British Columbians, from Armstrong to Zeballos, have the opportunity to live in a community shaped by local democracy, which is secure and presents ample opportunity for personal and cultural development.

The Ministry of Municipal Affairs, Recreation and Culture helps British Columbia's communities to succeed.

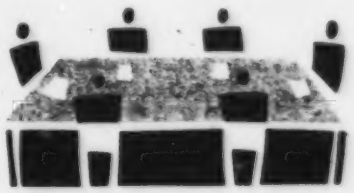
Note: the branches described in this guide directly serve the ministry's external clientele. They receive policy direction and program support from the executive and other ministry branches which provide the administrative and financial framework for ministry operations. The accompanying organization chart identifies these aspects of the ministry and places all branches within its structure (inside back cover).

Collectively, this adds up to a ministry which works to support and maintain British Columbia's communities. Eighty-five per cent of its budget is transferred directly to the community.

LOCAL SELF-DETERMINATION

Programs for Local Government

The most appropriate people to make decisions on local issues are local residents. In British Columbia, this is best accomplished through elected representatives in communities incorporated as towns, villages, districts and cities which function within regional districts. These local representatives, who are accountable to the voter, make key decisions about local government structure, services, bylaws and investments.



In addition to electing the officials that guide the operation and development of their community, residents are also given opportunities to affect major decisions through local referendums.

Self-determination through local democracy is the foundation of community life in British Columbia. This principle ensures that people have an effective way to shape their community according to their needs.

MUNICIPAL ADMINISTRATIVE SERVICES BRANCH

CONTACT
387-4022

The branch helps municipalities and regional districts to operate within the scope of applicable legislation.

Branch staff provide advice on all aspects of local government administration, review municipal and regional district bylaws on a full range of services, and make recommendations where required by statute for approval by the Minister or Inspector of Municipalities. Branch staff are available to provide on-site advice and assistance to municipalities and regional districts.

MUNICIPAL DEVELOPMENT SERVICES BRANCH

CONTACT
387-4039

The branch provides advisory services and financial assistance for local government planning and development control.

Branch staff develop and promote a comprehensive, cost-conscious and environmentally sensitive approach to community planning, servicing and management of growth. Legislation, regulations and operating procedures are continually reviewed and improved to aid and manage growth and sustainable development.

The branch also represents provincial interests in local decision making, and co-ordinates policies and programs of local government and the ministry with those of other ministries and the private sector.

Grant programs to support local planning initiatives are funded under the Revenue Sharing Act.

*The **Planning Grant Program** provides grants to assist local governments undertake community and regional projects to improve the economic, social and environmental well being of the community. Eligible projects include: official community plans, rural land-use bylaws, implementing bylaws, hazard land management programs, inventories of infrastructure and capital assets, regional development services, com-*

prehensive development planning, sustainable community plans, municipal maintenance programs, development procedures guides and manuals, road and drainage reports, pilot studies, and special projects.

Communities are also assisted in meeting the demand for affordable multiple-family rental housing by providing grants to prepare and implement rental housing strategies.

MUNICIPAL FINANCIAL SERVICES BRANCH

CONTACT
387-4060

The branch provides advice and financial assistance to help maintain the financial viability of local government. The Improvement District

Section is responsible for the administration and financial control of improvement districts.

Branch staff provide advice to local government on all aspects of finance, including current and long-term budget requirements and capital financing. The branch reviews capital financing proposals and makes recommendations to the Inspector of Municipalities who must approve all long-term borrowing of local government. Branch staff also review the financial statements of local governments and capital grant applications.

Grant programs are funded under the Revenue Sharing Act.

***Water and Sewer Capital Grants** provide financial assistance for the cost of sewer and water systems in municipalities and regional districts.*

MUNICIPAL ENGINEERING SERVICES BRANCH

CONTACT
387-4077

The branch provides engineering support for ministry programs and an advisory service to local government. General advisory services are provided, especially to smaller municipalities, and engineering studies are undertaken in situations of special provincial interest. In the case of

improvement districts, branch staff provide supervisory engineering services.

Grant programs are funded under the Revenue Sharing Act.

Water and Sewer Capital Grants. *See description under Municipal Financial Services Branch. Municipal Engineering Services evaluates applications for these grants and assigns technical priorities so that available funds can be efficiently allocated.*

Water and Sewer Study Grants *provide funds to encourage sound municipal sewer/water planning and needs assessment.*

MUNICIPAL INVESTIGATIONS BRANCH

CONTACT
356-9073

The branch investigates public complaints about local government and provides information in support of the decisions made by the Inspector of Municipalities or the Minister of Municipal Affairs, Recreation and Culture.

Branch staff try to resolve sources of dissatisfaction with the local government process, provide clarification and advice on the legislative

process of local government, and assist clients in defining their relationship with the appropriate local authority.

ORGANIZATIONAL POLICY BRANCH

CONTACT
387-4054

The branch facilitates "structural" change in local government. Structural change refers to the creation or incorporation of new municipalities, amalgamation of existing municipalities, modification of existing municipalities and regional districts, or major boundary extensions of municipalities and regional districts.

Branch staff conduct research, develop restructure policies and facilitate structural change through the provision of technical advice and financial assistance. The branch administers restructure assistance grants and co-ordinates restructure assistance from complementary programs of the Ministries of

Transportation and Highways and the Solicitor General.

The branch assists in the resolution of jurisdictional disputes and facilitates the creation of local communities under the regional district umbrella to improve service delivery.

Grant programs are funded under the Revenue Sharing Act.

***Restructure Study Grants** provide funds to local governments to investigate the benefits of changing their status or boundaries through restructure.*

***Restructure Assistance Grants** provide funds to local governments for the implementation of local government restructure proposals.*

POLICY AND RESEARCH BRANCH

CONTACT
387-4050

The branch provides research services and policy and program development services to the ministry and the ministry's local government clients in connection with legislation, taxation and fiscal policy.

Policy and program development services extend into local government structure, elections, service and regulatory powers, procedures, liability, aspects of finance, taxation, real property assessment and revenue sharing. Research services are primarily focused on urban affairs.

The branch administers the Board of Examiners which provides local government officials with scholarships to improve their skills, and recognizes their achievement by certification.

Grant programs are funded under the Revenue Sharing Act and are administered in conjunction with the ministry's Financial Services Branch.

***Basic and Unconditional Grants** are provided to municipalities to address their special needs. Grants are calculated according to municipal population, tax-base and expenditures.*

***Basic and Administrative Grants** are provided to Regional Districts to support their operations. Regional districts also receive grants for local communities established under section 817 of the Municipal Act.*

Police Equalisation Grants *provide funds to communities which support independent police forces.*

Public Health Equalisation Grants *provide funds to communities that operate independent health units to assist with the cost of providing these services.*

The ***Board of Examiners*** *awards certificates in recognition of an individual's achievement in local government administration. Certificates are awarded on the basis of academic training and work experience. The Board also administers two scholarships: the* ***Provincial UBCM Commemorative Scholarship/Fellowship Program*** *and the* ***Jeff McKelvey Scholarship Fund.***

DOWNTOWN REVITALIZATION PROGRAMS

CONTACT

387-8705

Downtown Revitalization Programs provide financial incentives and advice to municipalities that wish to improve the attractiveness and economic viability of downtown and other commercial or tourist areas in their communities.

The Downtown Revitalisation Program (DRP) *fosters joint efforts by merchants, municipal councils and the province to improve the physical and promotional presence of downtown areas in British Columbia's incorporated communities. The Downtown Revitalisation Program has seven features.*

Start-up Strategy Grants *fund the preparation of a downtown strategy which assesses the strengths and weaknesses of the area and establishes the goals of the revitalisation program.*

Concept Planning Grants *fund preliminary cost estimates, financial analyses, and the preparation of a timetable and visual presentation of the strategy.*

Capital Works Loans *are available to assist with improvements in the public area of downtown.*

Façade Design Guidelines Grants *provide funds to establish storefront design guidelines in the improvement area.*

Façade Treatment Grants *provide*

funds for the upgrading of business storefronts in the revitalised area.

Disabled Access Grants *provide funds to improve accessibility to public and retail buildings.*

Greenways/Waterways Study and Planning Grants *provide grants to assist with the creation of linear parkways.*

The Business Improvement Area (BIA) Program *facilitates marketing and promotions in specified commercial areas of municipalities by the business people of that area. There are four features of the BIA program.*

BIA Start-up Grants *provide funds to prepare an information package on the proposed BIA bylaw for the business people affected.*

BIA Office Grants *provide funds to establish a BIA office.*

First Year Salary Grants *provide funds to supplement the salary cost of a full or part-time manager in the first year.*

Marketing Study Grants *provide funds to assist with the cost of a market study once the BIA office is operational.*

The Village Square Program *assists communities with assessments of less than $60 million (1989 assessment) to improve their shopping and tourist areas. The Village Square Program has eight features.*

Start-up Strategy Grants *provide funds to assist with planning, evaluation of costs and preparation of a timetable.*

Capital Works Grants *provide one third of capital costs and a low-interest loan for another third of capital costs per project or phase.*

Business Improvement Area Start-up Grants *provide funds to start up a BIA.*

Façade Design Guidelines Grants *provide funds to establish storefront design guidelines in the improvement area.*

Façade Treatment Grants *under the Village Square Program provide funds for the upgrading of business storefronts in the revitalised area.*

Disabled Access Grants *provide funds to improve accessibility to public and retail buildings.*

Greenways/Waterways Study and Planning Grants *provide grants for the creation of linear parkways.*

***Entrance Sign Grants** are available to smaller communities to create entrance signs.*

*The **Transmission Line Undergrounding Program**, funded under the Revenue Sharing Act, provides a capital cost grant for one third of the capital cost of placing utility lines underground. Priority is given to downtown and tourist centres.*

HOME OWNER GRANT ADMINISTRATION

CONTACT
387-4083

The branch is responsible for administering and ensuring compliance with the Home Owner Grant Act.

***Home Owner Grants** are available annually to eligible home owners as a reduction to property taxes. They are applied first to school taxes and then to general municipal taxes.*

ADDITIONAL PROGRAMS

CONTACT
387-4082

*The **Grants in Lieu of Taxes Program** provides grants to municipalities for municipal services to Crown-owned properties in lieu of paying local property taxes.*

*The **Municipal Highways Grant Program**, funded under the Revenue Sharing Act, provides grants for the construction of major municipal highways which enhance traffic flow and are consistent with the provincial network of highways.*

LEGISLATION AFFECTING LOCAL GOVERNMENT:

The Assessment Act

The Assessment Authority Act

Cultus Lake Park Act

Home Owner Grant Act

Islands Trust Act

Local Services Act

Manufactured Home Tax Act

Ministry of Municipal Affairs Act

Municipal Act

Municipal Aid Act

Municipal Finance Authority Act

Municipal Improvements Assistance Enabling Act

Municipalities Assistance Act

Municipalities Enabling and Validating Act

New Westminster Redevelopment Act, 1989

Provincial-Municipal Partnership Act

Residential Property Tax Increase Limitation Act, 1989

Resort Municipality of Whistler Act

Revenue Sharing Act

Sechelt Indian Government District Enabling Act

Sechelt Indian Government Home Owner Grant Act

University Endowment Land Act

Vancouver Charter

SECURITY

Safety Programs

On a foundation of democratic self-government, British Columbians strive to build communities which are secure and stable.

The ministry's safety programs are based on the principle that the economic, social and personal well-being of British Columbians depends on a safe, healthy and accessible built environment.

Fire inspection and building codes; safety standards in the home and at work... all are the concern of the Ministry of Municipal Affairs, Recreation and Culture. Home safety responsibilities include standards for and inspection of buildings, electrical and gas systems and appliances. Just about every apartment building in the province has a boiler and an elevator whose safety standards are set by the ministry. Our responsibilities for safety also extend to ski lifts, amusement rides, pipelines and railways.

BUILDING STANDARDS BRANCH

CONTACT

387-4010

The branch maintains the B.C. Building and Plumbing Codes to ensure a safe and accessible built environment. This work includes the development and implementation of changes to the codes that reflect provincial needs and concerns, such as accessibility requirements for persons with disabilities.

The branch provides technical and administrative support services to the Building Code Appeal Board. Branch staff also provide education and information support services such as technical bulletins and résumés of appeal board decisions to code users such as municipal building inspectors. This information assists in uniform code interpretation and application, and helps maintain awareness of current developments in building technology. A telephone service provides technical advice and helps settle disputes between code users on an informal basis. Branch staff also provide liaison with federal and other provincial code authorities.

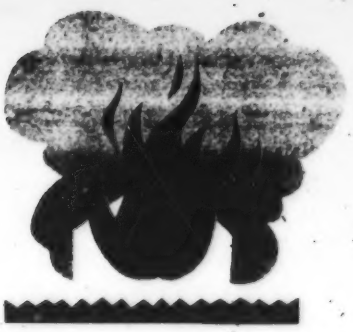
TRANSPORT ENGINEERING AND INSPECTION BRANCH

CONTACT

660-5960

The branch ensures that intra-provincial railways, pipelines and aerial tramways, including ski lifts, are safe for employees and the public.

Branch staff approve the design and construction of equipment and facilities, conduct safety inspections, certify operating employees, ensure safety standards are maintained and investigate industrial accidents.



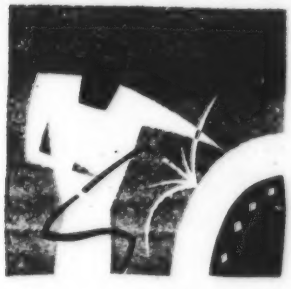
OFFICE OF THE FIRE COMMISSIONER

CONTACT
356-9000

The Office of the Fire Commissioner's mandate is to reduce injuries, loss of life and property damage resulting from fire.

The Fire Commissioner and staff advise local governments on the organization and establishment of fire departments. The branch assists fire departments with inspections and investigations, and with incidents involving hazardous materials where there is potential for fire or explosion. The Office of the Fire Commissioner collects, studies and publicizes information on fires, and investigates incidents involving loss of life, large property loss or suspected crime. The Fire Commissioner also exercises evacuation authority when appropriate.

Under the auspices of the Office of the Fire Commissioner, funding is provided for the provincial Fire Academy and standards are set for selecting and training fire service personnel.



BOILER AND PRESSURE VESSEL SAFETY BRANCH

CONTACT
660-6251

The branch ensures safety in the design, manufacture, construction, installation, operation and repair of boilers, pressure vessels, refrigeration plants and pressure piping systems.

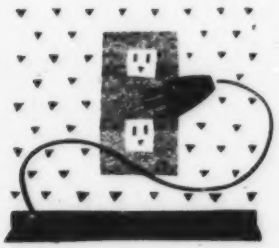
Branch staff inspect installations on a regular basis; develop and interpret codes and standards; provide education and information on safety to the public, trade and industry; administer national standard power engineer examinations and licensing programs; and audit manufacturers and fabricators against national standards.

ELEVATING DEVICES SAFETY BRANCH

CONTACT
660-6204

The branch ensures safety in the design, manufacture, installation, operation and repair of elevating devices, including elevators, escalators and amusement rides.

Branch staff inspect installations on a regular basis; develop and interpret codes and standards; register and audit contractors; provide regulations and a process for equipment approval; and provide safety information for the public, trade and industry.



ELECTRICAL SAFETY BRANCH

CONTACT
660-6262

The branch ensures safety in the design, manufacture, installation, operation and repair of electrical equipment.

Branch staff develop and interpret codes and standards; register and audit contractors; advise and assist municipal electrical inspection authorities; and provide education and information on all safety matters to the public, trade and industry. They also carry out on site inspection of electrical work performed by "do-it yourselfers".

GAS SAFETY BRANCH

CONTACT
660-6235

The branch ensures safety in the design, manufacture, construction, installation, operation and repair of natural and propane gas equipment.

Branch staff inspect and audit gas installations by contractors and home owners. Contractors are certified and gas fitters are examined and licensed to carry on gas installa-

tion work. Branch staff also develop and interpret codes and standards, approve equipment and provide information on gas safety to the public, trade and industry. They also advise and assist municipal gas inspection authorities.

LEGISLATION AFFECTING SAFETY AND STANDARDS:

Building Safety Standards Act

Electrical Safety Act

Elevating Devices Safety Act

Fire Services Act

Fireworks Act

Gas Safety Act

Pipeline Act

Power Engineers and Boiler and Pressure Vessel Safety Act

Railway Act

QUALITY OF LIFE

Heritage, Recreation,
Sport and Cultural Programs

Quality of life in today's communities depends on sound planning for the future. It also depends on valuing and preserving our past, and providing opportunities for personal and cultural development.

To help communities preserve their heritage, the ministry makes it easier for them to incorporate historic structures into contemporary community life. Other programs help preserve our often fragile inheritance and present it in a lively and educational manner to our children, our guests and our new citizens.

We recognize that British Columbia's greatest artists and athletes began their careers at home, in their own neighbourhoods, with the support of friends and family and others who valued their efforts.

For this reason, the ministry fosters a broad range of personal development activities. We help provide the opportunity to curl up with a new book from the library or to test personal limits in a marathon. Our programs help aspiring performers to participate in community theatre productions or pursue a career as a concert musician.

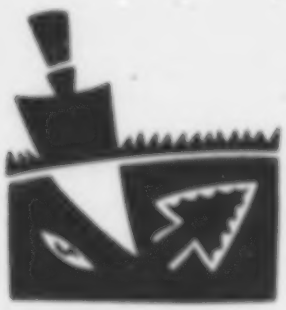
We also assist British Columbia's athletes on their way to the toughest of international competitions – and we help ordinary people to achieve their personal fitness goals.

ARCHAEOLOGY BRANCH

CONTACT
356-1045

The branch promotes the conservation, development and public appreciation of British Columbia's archaeological resources.

The branch manages archaeological resources through the administration of the *Heritage Conservation Act*. Branch staff participate in environmental review and approval



processes, assess the potential effects of development on archaeological resources, manage potential conflicts between archaeological resources and development, and assist public and private sector agencies in providing integrated resource management plans. The branch maintains a detailed archaeological site inventory and a registry of designated heritage sites. The branch also encourages and supports research, interpretation and conservation initiatives and promotes public awareness.

HERITAGE CONSERVATION BRANCH

CONTACT
356-1434

The branch provides leadership and planning and promotion for the protection, conservation, development and presentation of British Columbia's historic resources.

Under the *Heritage Conservation Act*, the branch is responsible for regulating the protection and conservation of historic resources, from architecture to artifacts. It promotes cooperative heritage conservation between the public and private sectors, and advises and assists local organizations or Crown agencies in preserving historic resources. Public education programs increase awareness and understanding of British Columbia's heritage resources.

The branch provides management services to the British Columbia Heritage Trust, a Crown corporation which administers programs designed to support community heritage initiatives.

CAPITAL PROGRAMS

*The **Building Restoration Program** provides grants to assist with the exterior restoration of protected heritage buildings that are owned by local governments or non-profit heritage organizations.*

*The **British Columbia Historic Landmarks Program** provides grants to assist with capital improvements and non-recurring expenses associated with the development of heritage resources that played a major role in the history of the province.*

*The **Heritage Area Revitalization Program** provides grants to assist communities to restore buildings which were important in the early development of the community.*

*The **Historic Cemeteries Program** provides grants to assist with the restoration, protection and interpretation of historic burial sites under provincial jurisdiction.*

*The **Planning and Inventory Program** provides grants to assist local governments, non-profit societies and post-secondary institutions to undertake heritage inventory projects.*

*The **Religious Buildings Restoration Program** provides grants to assist with the exterior restoration of protected religious buildings.*

*The **Special Projects Program** provides grants for heritage related projects which do not meet the criteria of other programs.*

DEVELOPMENT PROGRAMS

*The **Community Heritage Development Program** provides grants to projects that further the development of community heritage resources and community-based heritage organizations.*

*The **Archaeology Program** provides grants to assist with historic, prehistoric and underwater archaeology projects.*

*The **Community Heritage Markers Program** provides grants to assist local governments and non-profit organizations to identify historically important individuals, organizations, sites and events.*

*The **Conferences and Societies Program** provides grants to assist organizations to host conferences, workshops, lectures and seminars affecting or related to British Columbia's heritage.*

*The **Publications Assistance Program** provides grants to assist with the publication of new material on B.C.'s heritage.*

*The **B.C. Heritage Trust Scholarship Program** offers two scholarships for graduate study in B.C. Archaeology, B.C. Architecture, or B.C. History or Archival Management.*

*The **Transportation Artifacts Program** provides grants to assist with the restoration of transportation artifacts. This grant is offered in cooperation with Imperial Oil Limited.*

EDUCATION PROGRAMS

*The **Community Pride Program** helps community groups build effective heritage programs.*

*The **Property Management Program** insures that the Historic Hat Creek Ranch and the Grist Mill at Keremeos fulfil an educational and recreational role.*

HERITAGE PROPERTIES BRANCH

CONTACT

387-1619

The branch manages and maintains a network of heritage facilities throughout the province including Barkerville Historic Town, Fort Steele Heritage Town, Killy General Store Museum, Point Ellice House, Helmcken House, and Craigflower Farmhouse and Schoolhouse.

Branch staff are responsible for research and preservation of site artifacts and archival collections, and present the history and lifestyles of each property through special events, guided tours, demonstrations and displays. The branch also promotes volunteer efforts and cooperative activities with local community and business groups.

ROYAL BRITISH COLUMBIA MUSEUM

CONTACT

387-3014

(recorded program information 24 hours/day)

387-3701

The Royal British Columbia Museum is the heritage flagship of the ministry and one of the premier museums in North America. The collections are a vast resource of information and

knowledge about the human and natural history of the province. The museum provides leadership to other museums throughout the province by example and by offering advice and guidance.

The museum's primary responsibility is to preserve artifacts and specimens that represent British Columbia's rich human and natural history. Objects are acquired and then preserved to ensure that they are protected from deterioration. Access to the information held by the collection is the next responsibility of the museum. Information gained through research is made available to the public through museum programs, publications, group tours, and exhibits.

EXHIBITS

Permanent exhibits *- Modern History; The 12,000 Year Gap; First Peoples; Living Land, Living Sea; and Open Oceans - are open to the public for the price of admission.*

Travelling exhibits *from across Canada appear at the museum and are included in the price of admission.*

Temporary exhibits *produced by the museum are displayed in the Friend's Gallery and are included in the general admission price.*

GROUP TOURS

The ***School Program*** *is offered to all British Columbia schools. Group admission for schools is free and the programs are based on school curriculum, using museum objects and artifacts.*

Adult group tours *can be arranged on request.*

PROGRAMS

Special Events*, planned around aspects of human and natural history, offer the public the opportunity to interact with museum specialists. Examples include First Peoples Festivals, Space '91, and Amphibian and Reptile Week.*

Newcombe Theatre Programs *are developed on a wide range of subjects and may be presented as films, lectures, musical presentations, or seminars.*

The ***Royal British Columbia Museum's Speakers Tour Program*** *is conducted every six months. This program brings museum experts to community centres and schools throughout British Columbia to lecture on the results of their research.*

PUBLICATIONS

The museum publishes scholarly and popular books dealing with human and natural history. These are available from the Museum Giftshop and other bookstores.

SPORT AND RECREATION DIVISION

CONTACT

356-1185

The division promotes athletic competition, public participation and improved personal fitness through sport and recreation.

The division encourages public participation by providing leadership and support to provincially recognized sport and recreation associations and by assisting communities in the development of recreation opportunities. It promotes athletic competition by providing assistance for hosting national and international competitions and by supporting the participation of British Columbia's athletes, coaches and officials in multi-sport games. It promotes the pursuit of excellence in sport by supporting individual athletes.

COMMUNITY RECREATION ASSISTANCE PROGRAMS

Recreation Administration Funding *is provided to local recreation commissions with no paid staff to provide a basic level of service in their communities.*

The ***Community Recreation Leadership Development Program*** *provides grants for workshops or projects that will develop the abilities of sport and recreation service providers.*

The ***Skills Program*** *offers training opportunities to volunteer recreation administrators and managers so that they may sharpen their leadership skills and thereby provide improved service to their communities.*

Premier's Sport Awards *promote the physical fitness and participation of elementary school children by providing instruction materials, badges and planning advice to instructors.*

The ***British Columbia Fitness Awards Program*** *provides planning materials to encourage individual physical fitness and recognizes this participation by awarding certificates.*

COACHING

The ***National Coaching Certifica-***

tion Program *helps fund Level 1 and 2 Theory courses for amateur coaches. It also awards bursaries to British Columbia students to attend National Coaching Institute programs.*

ORGANIZATIONAL ASSISTANCE

Organizational Funding *to Provincial Sport and Recreation Organizations assists in the development and implementation of sport, recreation and fitness programs.*

The ***Non-affiliates Program*** *offers an annual contribution to groups who are not recognized Provincial Sport and Recreation Organizations.*

ASSISTANCE FOR ATHLETES

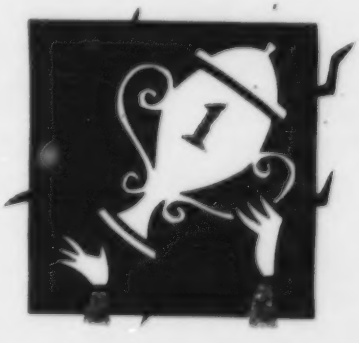
Nancy Greene Scholarships *are awarded annually to 30 British Columbia athletes who are graduating from a B.C. high school and plan to attend a designated post-secondary institution in B.C.*

Premier's Athletic Awards *recognize world-class athletic performance and provide funds to encourage British Columbia's world-calibre athletes to continue to train and compete in the province.*

British Columbia Athletic Awards *provide financial assistance to B.C. athletes who aim to compete in international level competitions.*

British Columbia Sports Development Awards *assist junior secondary school athletes by funding British Columbia School Sports Development Camps.*

Karen Magnussen Awards *provide annual assistance to outstanding B.C. figure skaters.*



CHAMPIONSHIP HOSTING PROGRAM

CONTACT

387-3153

This program is designed to encourage provincial sports organizations and provincial arts "umbrella" organizations to host national or international competitions in British Columbia.

CULTURAL SERVICES BRANCH

CONTACT

356-1718

The branch is responsible for developing and administering programs that support artistic and cultural development in British Columbia.

PROFESSIONAL ARTS DEVELOPMENT PROGRAMS

Operating Assistance *provides a stable level of funding support to professional arts and cultural organizations.*

The ***Professional Projects Program*** *provides grants for development and special activities undertaken by professional arts organizations which receive operating assistance from the province.*

The ***Training Assistance Program*** *provides grants to organizations who wish to bring in a consultant to address specific organizational needs or problems.*

COMMUNITY ARTS DEVELOPMENT PROGRAMS

The ***Community Action Plan Program*** *provides basic annual grants to community arts councils, matches grants from local governments, and/or offers financial bonuses to arts councils that organize a substantial level of activities.*

The ***Community Development Program*** *provides assistance to regional arts councils and assists community arts councils through per capita grants, a local government matching program and an activity bonus program.*

TOURING PROGRAMS

The ***Arts Resource Touring Subsidy*** *provides grants to assist non-profit community organizations outside of Victoria and Metropolitan Vancouver to sponsor visiting Canadian professional performing arts events.*

The ***Artists-in-Schools Program*** *provides grants to assist school districts in sponsoring arts enrichment programs.*

The ***Touring Exhibition Assistance Program*** *provides grants to fund regional, provincial and national exhibition tours throughout the province.*

The ***Writers-in-Libraries Program*** *provides grants to assist public libraries*

to sponsor readings and workshops by B.C. writers. (This program is offered in conjunction with the Library Services Branch.)

The ***International Touring Program*** *provides grants to assist professional British Columbian artists or arts organizations to tour outside of Canada.*

ARTS AWARDS FOR INDIVIDUALS

The ***Professional Development Assistance Program*** *provides grants to professional artists or arts administrators to assist with tuition and course related costs.*

The ***Project Assistance for Visual Artists Program*** *provides grants to assist visual artists to realize creative projects.*

The ***Project Assistance for Creative Writers*** *provides grants to assist writers to realize creative projects.*

The ***Performing Arts Recommendor Program*** *provides grants to cultural organizations which assist individual artists in the production or performance of works of art.*

The ***Film and Video Production Assistance Program*** *provides grants to professional B.C. film and video artists to assist with projects.*

The ***Travel Assistance for Media Artists Program*** *promotes B.C. films and videos by providing grants to B.C. film makers and video artists to attend recognised festivals.*

The ***Scholarship Awards Program*** *provides grants to promising British Columbians to develop their artistic skills and qualifications.*

PUBLISHING PROGRAMS

The ***Block Funding for B.C. Publishers Program*** *provides grants to eligible B.C. publishers for books that contribute in an original and creative way to the development of provincial or national arts and culture.*

LIBRARY SERVICES BRANCH

CONTACT

356-1791

The branch ensures that all British Columbians have access to a public library collection.

Support is provided for the establishment and development of public libraries in B.C. through various grants. The branch also provides consultation, training, inter-library loans and support to provincial library associations. The branch promotes the use of public libraries and provides audiobooks, large print books and multilingual materials for users with special needs. It offers direct library services to individuals residing in areas not served by a public library.

***Operating Grants** provide operating assistance and support to every public and regionally-organized library established under the Library Act.*

*The **Secondment of Library Staff Program** provides grants to permit access to specialized skills of staff from other libraries, and to provide professional development opportunities.*

*The **Writers-in-Libraries Program** provides grants to libraries to support in library readings and writer's workshops. This program is offered in conjunction with the Cultural Services Branch.*

*The **Depository Library System Program,** managed by the B.C. Library Association and funded by the branch, provides forty selected public and community college libraries with core government documents.*

***Library Association Grants** are annual operating grants provided to provincial library associations.*

LEGISLATION AFFECTING HERITAGE, RECREATION, SPORT AND CULTURE:

Heritage Conservation Act

Klondike National Historic Park Act

Library Act

Museum Act

Recreational Facility Act

BRITISH COLUMBIA
MINISTRY OF MUNICIPAL AFFAIRS,
RECREATION AND CULTURE

ORGANIZATION CHART

BRITISH
MINISTRY OF MUNICIPAL AFFA

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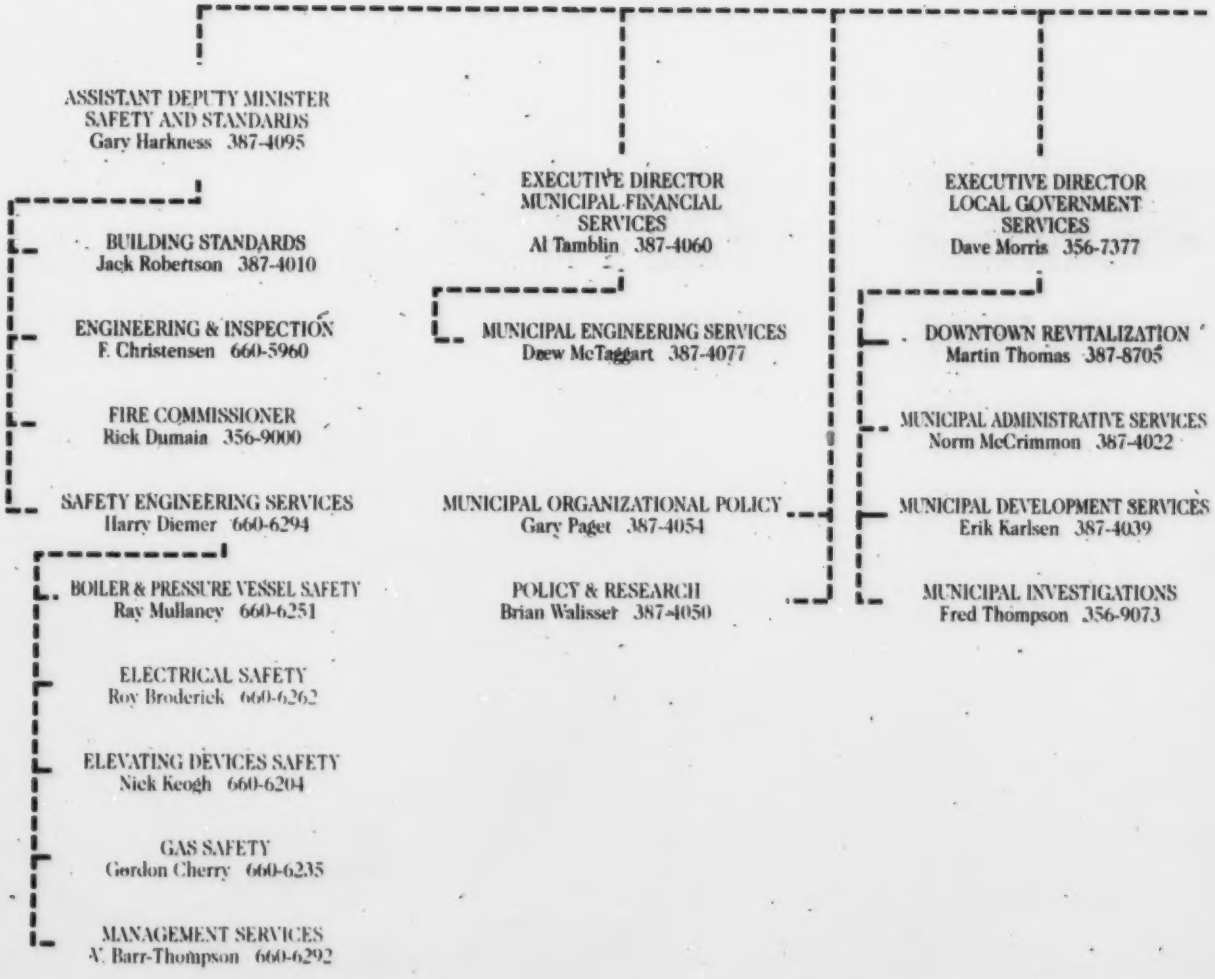

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P. Bruce
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387-4104

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  Bruce Stenning 660-1808
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    Russell Irvine 356-1169
  - SPORT SERVICES
    Robert Bearpark 356-1176